July 2023

Dear Parents / Carers,

As we approach the end of term I am now able to provide you with information about our plans which will be in place from Tuesday 5 September when children return to school following the summer break (Monday 4 September is an INSET day and school is closed to pupils on this day).

**Beginning of the school day: Children must arrive at school by 8.50am.**

They can be dropped off at any of the school gates (the two gates on Belvoir Street or the gate on Meynell Street) between 8.40am – 8.50am. Breakfast Club will be operating from Tuesday 5 September; however, no other children can come onto the school site before 8.40am.

**Lunchtime:**

Children in Key Stage Two who go home for their dinner will leave at 12.15pm from the main entrance and can return at 1.15pm (children will not be able to enter the building until 1.15pm). All children who go home for dinner must be collected by an adult.

**P.E.:**

Children should wear their P.E. kit to school on the day of their P.E. lesson (please see the separate letter for details of the P.E. days and a reminder about appropriate P.E. clothing).

**End of the school day:**

Please enter via Belvoir Street (through the gate nearest to Clarence Road) and exit onto Meynell Street (*there will continue to be a one-way system*).

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| **Year Group** | **Time** |
| Year 1 and Year 2 | 3:15pm |
| Year 3 and Year 4 | 3:20pm |
| Year 5 and Year 6 | 3:25pm |

If you have children in more than one-year group, please collect your child during the first time slot – you will then be able to wait on the playground for your other children.

Yours sincerely

Louise Foster

**Head Teacher**